

**Minutes of IFCA Board Meeting**  
**Tuesday, April 22, 2014, 11:00 EDT.**  
**By Conference Call**

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**Present:** Ray Hirschfeld, Director, Treasurer, Chair  
Yvo Desmedt, Director  
Burton Rosenberg, Director, Secretary  
Matthew Smith, Director-elect  
Moti Yung, Director, President

**Minutes**

- Meeting called to order 11:03 EDT.
- Minutes of the last meetings are accepted.

**Review of Actions Items**

- Ray to draft a new copyright form. The current form is considered adequate. The item is closed.
- Burt to contact P.C.'s for press release candidates, was done.
- Burt and Tyler contacted respective universities for help in press release, was done.
- Sven and Ahmad presented to the membership 20th anniversary FC information, done.
- PC guidelines is on-going.
- IET issue is in progress.
- Due diligence for Matthew Smith is ongoing.
- Tyler and Ray to close FC14 budget is ongoing.
- Yvo to compile list of all previous FC speakers, is ongoing.
- Burt sent Yvo this website that provides press releases, which was useless.

**Report of director activities of this period**

- Directors activities were reported; see appendix.

**Corporation Business**

- *Action Item:* Matthew to provide due diligence.

- The 60 day comment period for creating the foundation is almost up. Current contracts are written in the name of the current corporate structure, and the new structure will not take effect until new contracts, 2016.
- Ray proposes a \$1,000 transfer of IFCA funds to the foundation to cover notarial costs and open a bank account. Approved.

#### **FC14 Barbados:**

- Ray and Tyler to close budget. Despite the lack of ONRG funding, Ray predicts a surplus.
- LNCS volume numbers have been assigned.

#### **FC15 Puerto Rico:**

- Dec 14 hotel deadline for booking, so a Dec 11 early registration date is proposed.
- Sponsorship assignments are: Moti to talk to Google, Ray to talk to Bitcoin, Ray to talk to Everbank, Matthew to approach Merrill Lynch and Deutsche Bank, and Yvo and Burt to talk to Visa, or ask that the GC talk to Visa.

#### **FC16 20th Anniversary:**

- Ray proposes February 29 — March 4, 2016 for FC16.
- Fabian is anxious to know whether we wish him to local chair FC16 in St. Lucia.
- Ray is investigating Anguilla for Fc16.
- Sven and Ahmad to bring forth ideas for the anniversary conference.

#### **FC long term planning:**

- According to a previously proposed rotation, FC17 would be in Europe or Africa, but FC17 could instead be in a Caribbean or Latin American location.

#### **PC and GC guidelines:**

- *Action Item:* Ray to get final GC guidelines document from Tyler.
- Moti and Yvo will discuss PC guidelines at Eurocrypt.

#### **IET special issue:**

- *Action Item:* Yvo to find out if IET special issue will reoccur this year.

#### **Awards and Fellows:**

- Moti and Yvo will discuss structures for FC Fellows at Eurocrypt. and FC Awards. *Action Item:* Burt to get attendee/membership list for the last three years, with information and in a format such that it is useful to Moti and Yvo in planning the Fellows and Awards program.

### **New and concluding business:**

- Hearing no objection the chair adjourns the meeting at 12:07 EDT.
- After adjournment, in a call back and with email discussion, next meeting set tentatively for May 27.

### **Appendix: Agenda**

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- minutes of previous meetings
- review of action items
- report of activities this period
- IFCA corporate/association business
  - director due diligence
  - foundation
- FC14 Barbados
  - budget
  - proceedings
- FC15 Puerto Rico
  - preliminary planning
  - sponsorship
- FC16 20th anniversary
  - location
  - dates
- FC long-term planning
- PC and GC guidelines
- IET special issue
- award/fellows
- new and concluding business
  - next meeting date

### **Appendix: Activities of Directors**

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- \* Ray's Activities:
  - updated FC15 (preliminary) webpage
  - updated directors and organizers mailing lists and officer aliases
  - updated IFCA webpage
  - created FC15 chair aliases
  - discussed foundation with Hinde ten Berge
  - followed up with Springer and Jim Blythe about FC12 billing error
  - contacted Springer about FC14 proceedings, volume editors

- (with Burt) arranged FC15 insurance coverage
- contacted and followed up with BitPay concerning ACH transfer error
- attended Association Event Planner Forum London (cost to IFCA: \$17)
- contacted Anguilla Tourist Board about anniversary, site inspection
- discussed anniversary with Sven Dietrich
- provided certificate of attendance to a past participant
- liaised with program chairs and general chair concerning FC15 initial planning
- resolved various FC14 registration and payment issues
- fixed broken links on proceedings repository webpage
- disputed Visa debit card fraud
- usual treasurer and chair duties

\* Burt's Activities:

- (with Ray) arranged FC15 insurance coverage
- normal duties of secretary

\* Moti's Activities:

- Met and spoke with Sven: activities for 20s anniversary.
- Spoke with pc chairs.
- normal duties of a director.

\* Yvo's Activities:

- normal duties of a director.

**Appendix: Open Action Items** \_\_\_\_\_

1. Matthew Smith to get due diligence to Burt; Burt to forward to registered office.
2. Ray to get final GC guidelines document from Tyler.
3. Yvo to find out if IET special issue will reoccur this year.
4. Burt to get attendee/membership list for the last three years.

**End of Minutes** \_\_\_\_\_