

## **Minutes of IFCA Board Meeting**

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**Friday, June 6, 2014, 11:00 EDT.**

**By Conference Call**

**Present:** Ray Hirschfeld, Director, Treasurer, Chair  
Yvo Desmedt, Director  
Burton Rosenberg, Director, Secretary  
Matthew Smith, Director  
Moti Yung, Director, President

### **Minutes**

- Meeting called to order 11:07 EDT.
- Minutes of the last meetings are accepted.

### **Review of Actions Items**

- Due diligence for Matthew Smith, is done.
- Ray to get final GC guidelines document from Tyler, is ongoing.
- Yvo to find out if IET special issue will reoccur this year, postponed until after July.
- Burt to get attendee/membership list for the last three years, ongoing.
- Yvo and Moti to draft PC guidelines, ongoing.
- *Action item:* Ray to get past efforts at PC guidelines and send to Moti and Yvo.
- Tyler and Ray to close FC budget, ongoing.
- Yvo to collect the names of all past FC speakers, ongoing.

### **Report of director activities of this period**

- Directors activities were reported; see appendix.

### **FC14 Barbados:**

- Ray to finalize budget with Tyler. At the moment there is an estimated surplus of \$12,500.
- Workshop volume is ready to be printed, and the conference volume nears readiness.

### **FC15: Puerto Rico**

- The PC committee list has been formed. The CFP is being written. Ray asks if the board would like to see the CFP before it posts, and Matthew requests that it does.

- Proposed dates are: workshop submission, August 1; workshop notification, August 15; papers submission, September 15, papers notification, November 16; final paper, December 21; poster submission, November 24; poster notification, December 7.
- *Action item:* Ray to ask Joe Bonneau to post the paper submission deadline on the website.
- IFCA has a \$1,500 award from the Puerto Rico convention bureau to spend on services of non-hotel member-suppliers. We plan to use this for services of a local DMC.
- Sponsorship: Ray to speak with Bitcoin; Matthew continues to pursue D.B. but the person he knew has moved departments; Yvo continues speaking with Visa, and will discuss when in Dallas with a Visa representative; Moti asks that someone from outside Google ask Google for sponsorship.
- David M'Raihi will serve on the program committee and has indicated that the company at which he recently started working, Perzo, would like to sponsor.
- *Action item:* Ray to send Moti a request for sponsorship from Google. Moti to forward the request within Google.
- Ray received a draft budget from Joseph Bonneau, FC15 GC. Due to catering expenses, even after rising registration fees the budget is in the red. Ray has advised Joe to drop the breakfast, which is charged at \$30 a person.
- Ray is looking into airline discounts Yvo mentions that universities in Texas require that travel be purchased through travel agents, complicating the use of the airline discounts.

#### **FC16 20th Anniversary:**

- Ray will send a report of Anguilla. There continue to be problems with hotel availability and price of hotels in Anguilla.
- Fabian Monroe has withdrawn his offer to organize FC16 in St. Lucia.
- In discussing hotel prices, in comparison to Barbados, Barbados also had less expensive, nearby hotels.
- Dominica, Aruba, Brazil, the Bahamas and St. Lucia were suggested as alternative locations.
- Ray will be GC for FC16.
- Ahmad and Sven are forming the Anniversary Committee.
- *Action item:* Ray will send the Anguilla report to the board, and to Ahmad and Sven, and encourage Ahmad and Sven to begin adding people to the Anniversary Committee.

### **Fellows and Virtual Members:**

- IFCA's membership concept does not work for fellows, as fellows mean "fellow member", and almost all IFCA members are simply those that attended the conference the previous year.
- It would be useful to define what a member is for the purpose of choosing fellows from among them.
- *Action item:* Yvo to send a draft document describing who is eligible to be a fellow. The language used in the document should be compatible with both the current IFCA structure and that of the upcoming foundation structure.

### **New and concluding business:**

- Next meeting Tuesday, 5 August, 14:00 GMT.
- Hearing no objection the chair adjourns the meeting at 12:20 EDT.

### **Appendix: Agenda**

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- minutes of previous meeting
- review of action items
- report of activities this period
- FC14 Barbados
  - budget
  - proceedings
- FC15 Puerto Rico
  - program committee and CFP
  - local arrangements
  - sponsorship
- FC16 20th anniversary
  - location
  - chairs
  - organizing committee
- fellows/"virtual members"
- new and concluding business
  - next meeting date

### **Appendix: Activities of Directors**

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#### **\* Ray's Activities:**

- attended association event planner meeting London (cost to IFCA: \$17)

- visited Bitcoin 2014 receptions Amsterdam (cost to IFCA: \$0)
- attended ICCA Association Expert Seminar Frankfurt (cost to IFCA: \$6)
- attended IMEX 2014 trade fair Frankfurt (cost to IFCA: \$4)
- site inspection visit to Anguilla (cost to IFCA: \$775)
- discussed anniversary with Sven Dietrich
- followed up with FC15 program chairs concerning program committee and call for papers
- followed up with FC14 proceedings volume editors
- contacted Bitcoin Foundation about FC15 sponsorship
- contacted Perzo about FC15 sponsorship
- liaised with FC15 general chair concerning budget, sponsorship, and local arrangements
- usual treasurer and chair duties

\* Burt's Activities:

- normal duties of secretary

\* Moti's Activities:

- Spoke with Sven and will meet Ahmad next week reg. FC15
- Contacts with Perzo ((M'Raihi))
- Contacts with pc chairs FC15.
- With Yvo outlined pc co-chairs guidelines. Initial guidelines of IACR reduced to IFCA needs.
- normal duties of a director.

\* Yvo's Activities:

- normal duties of a director.

\* Matt's Activities:

- got and sent notarised documents
- contacted deutsche bank for funding
- normal duties of a director.

## Appendix: Open Action Items

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1. Yvo and Moti to draft PC guidelines
2. Yvo to collect the names of all past FC speakers.
3. Yvo to find out if IET special issue will reoccur this year (postponed until after July).
4. Yvo to send a draft document describing who is eligible to be a fellow.

5. Ray to get past efforts at PC guidelines and send to Moti and Yvo.
6. Ray to get final GC guidelines document from Tyler.
7. Ray and Tyler to close FC budget.
8. Ray to send Moti a request for sponsorship from Google. Moti to forward the request within Google.
9. Ray will send the Anguilla report to the board, and to Ahmad and Sven, and encourage Ahmad and Sven to begin adding people to the Anniversary Committee.
10. Ray to ask Joe Bonneau to post the paper submission deadline on the website.
11. Burt to get attendee/membership list for the last three years.

**End of Minutes** \_\_\_\_\_